



**To:** Board of Directors  
**From:** Steve Leighton, Fire Chief  
**Date:** November 16, 2022

**SUBJECT: PUBLIC HEARING REGARDING ORDINANCE 22-02 SETTING FEES FOR COST RECOVERY OF FIRE & LIFE SAFETY ACTIVITIES**

**Background**

Fire prevention activities are some of the most cost-effective activities the District is involved in. When fires and other life-threatening incidents can be prevented from occurring, there is a significant savings to the community for direct and indirect costs.

The fees are established in order to obtain cost recovery for those activities outlined within the Fire Code. Per the Health & Safety Code, they do not exceed our actual costs. District staff annually reviews these fees to ensure the amount charged is equal to the amount required to perform the work.

Ordinance 22-02 was introduced at the September 28, 2022 Board meeting, to add additional categories and adjust some of the amounts based on the time requires to complete certain tasks.

**Recommendation**

- (1) Open the Public Hearing;
- (2) Adopt Ordinance 22-02

**MEEKS BAY FIRE PROTECTION DISTRICT**



**ORDINANCE**  
**of the Board of Directors**

**No: 22-02**

**Ordinance Setting Fees for Cost Recovery of  
Fire & Life Safety Activities**

**WHEREAS**, Meeks Bay Fire Protection District is a Fire Protection District duly organized and existing under the Fire Protection District Law of the State of California; and

**WHEREAS**, the District is authorized by the provisions of California Health & Safety Code Section 13869 to adopt and enforce ordinances relating to the prevention of fire within the District; and

**WHEREAS**, the District is authorized by the provisions of Health & Safety Code Section 13916 to charge a fee to cover the cost of any service which the District provides or the cost of enforcing any regulation for the fee is charged; and

**WHEREAS**, the Board of Directors of Meeks Bay Fire Protection District has determined that it is necessary to provide plan review and inspections for various activities regulated under the California Fire Code, California State Fire Marshal regulations, El Dorado County Fire Code, and Meeks Bay Fire Prevention Code within the legal boundaries of the District; and

**WHEREAS**, the Board of Directors of Meeks Bay Fire Protection District passed and adopted Meeks Bay Ordinance 21-1 on January 20, 2021, which adopted a cost recovery fee schedule for certain activities related to fire prevention; and

**WHEREAS**, the Board of Directors of Meeks Bay Fire Protection District has determined to adopt new cost recovery fees, revise existing cost recovery fees, adopt a revised cost recovery fee schedule for certain activities related to fire prevention as a matter of policy, and to provide for the District's ability to be able to revise cost recovery fees and the fee schedule in the future through the adoption of a resolution.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Directors of Meeks Bay Fire Protection District that:

1. The fees set forth in the Schedule of Cost Recovery Fees services, attached hereto as Exhibit "A" and incorporated herein by reference, are hereby adopted as the fees to be charged for those listed activities by the District.
2. The Fire Chief, or the Fire Chief's designee, shall have the authority to waive any Cost Recovery Fee, in full or in part, upon application of an affected party and showing of special, mitigating circumstances. The Fire Chief's decision on application for a waiver may be appealed to the Board of Directors at their next regularly scheduled meeting following the decision.
3. The fees set forth in the Schedule of Cost Recovery Fees, attached hereto as Exhibit "A", may be revised by a resolution adopted by the Board of Directors.
4. This Ordinance accordingly is adopted at the November 16, 2022, meeting, with the new rates to be effective January 1, 2023.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MEEKS BAY FIRE PROTECTION DISTRICT OF THE COUNTY OF EL DORADO AT A REGULAR BOARD MEETING OF SAID BOARD, HELD ON THE 16th DAY OF NOVEMBER, 2022 BY THE FOLLOWING VOTE OF SAID BOARD:

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:

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PRESIDENT, BOARD OF DIRECTORS  
BY: Edward I. Miller

I CERTIFY THAT THE FOREGOING IS A CORRECT COPY OF A RESOLUTION DULY ADOPTED BY SAID BOARD OF DIRECTORS ON THE DATE THEREIN SET FORTH.

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CLERK OF THE BOARD OF DIRECTORS

BY: Melissa Daniels

**EXHIBIT “A”**

**(See attached.)**



FIRE & LIFE SAFETY COST RECOVERY SCHEDULE  
 PO Box 5879 / 222 Fairway Dr, Tahoe City, CA 96145  
 (530) 583-6911 / Fax (530) 583-6909 /  
 plans@ntfire.net  
 Hourly Rate \$155.00

*3.5% Service Fee for Credit Card Transactions*

Fee Code	Service	Fee
LAR	Landscape/Access and Pre-TRPA Residential Plan Review	Hourly Rate
LAC	Landscape/Access and Pre-TRPA Commercial Plan Review	\$310.00
DRC	Design Review Consultation Residential Plan Review	Hourly Rate
DRC.2	Design Review Consultation Commercial Plan Review	\$310.00
GEN	Generator Installation Plan Review and Inspection	\$310.00
SOL	Solar Panel or Solar Ground Mount Plan Review and Inspection	\$310.00
HFT	Hydrant Flow Test - Private Hydrants Only (per hydrant)	\$310.00
TIP	Tenant Improvement Commercial Plan Review	\$310.00
CEL	Cell Tower or Cell Site Plan Review	Hourly Rate
DMO	Commercial Demo Plan Review	Hourly Rate
PDM	Pre-Development Meeting with NTFPD staff	Hourly Rate
PRE	Request Staff Participation/Review in Building Department Pre-Development Meeting	\$310.00
DFL	Meeks Bay Fire Developer Fees: New Construction (per structure) or Additions >1000 sq. ft.	\$500.00
DFS	Meeks Bay Fire Developer Fees: Additions <1000 sq. ft.	\$250.00
SPR	Sprinkler Plan Review Residential with Underground, Rough and Final Inspection - NEW 1 to 99 Sprinklers	\$775.00
SPA	Sprinkler Plan Review Commercial with Underground, Rough and Final Inspection - NEW, 1 to 99 Sprinklers	\$852.50
SPB	Sprinkler Plan Review Commercial with Underground, Rough and Final Inspection - NEW, 100 to 199 Sprinklers Plus # of Risers > 1 _____ x 1 hr Floors >1 _____ x 1 hour	\$1,240.00
SPC	Sprinkler Plan Review Commercial with Underground, Rough and Final Inspection - NEW, > 199 Sprinklers Plus # of Sprinklers _____ x \$0.50 # of Risers > 1 _____ x 1 hr # Floors >1 _____ x 1 hr	\$1,627.50
STP	Sprinkler Plan Review (Tenant Improvement) with Rough and Final Inspection on Existing System with 5 to 50 Sprinklers	\$310.00
STT	Sprinkler Plan Review (Tenant Improvement) with Rough and Final Inspection on Existing System with > 50 Sprinklers	\$465.00
FAL	Fire Alarm System Plan Review with Rough and Final Inspection Plus # devices _____ x \$2	\$426.25
SDP	Standpipe Plan Review with Rough and Final Inspection	\$697.50
PBP	Paint or Spray Booth Plan Review and Inspection	\$426.25

<b>UGS</b>	Underground Fire Systems with Inspection - Plus per riser/hydrant >1 _____ x 1/4 hour	\$387.50
<b>CAS</b>	Clean Agent Suppression System (Spray Booth/Industrial Dry Chemical Systems) with Rough and Final Inspection	\$581.25
<b>HDP</b>	Hood & Duct System Plan Review and Final Inspection (per system)	\$348.75
<b>ULP</b>	UL-300 Suppression System Plan Review with Rough and Final Inspection	\$465.00
<b>LPG</b>	Propane Tank Installation Plan Review with Rough and Final Inspection - Residential	\$310.00
<b>UGT</b>	Underground Propane Tank Installation Plan Review with Rough and Final Inspection- Residential	\$387.50
<b>AGT</b>	Aboveground Propane Tank Installation Plan Review with Rough and Final Inspection - Commercial	\$387.50
<b>GDT</b>	NEW Gas/Diesel Tank Installation Plan Review with Rough and Final	\$387.50
<b>TNT</b>	Tents, Canopies, Temporary Structure Plan Review and Inspection for Permit - If >1 Plus # of Tents/Structures _____ x \$77	\$310.00
<b>FWK</b>	Fireworks (Pyrotechnic) - Plan Review, Inspections, and Safety Officer Standby	\$1,240.00
<b>HHH</b>	Halloween Haunted House Plan Review and Inspection	Hourly Rate
<b>CCF</b>	Carnivals, Concerts, Circus, Fairs - Basic Plan Review and Inspection Plus # of Booth(s) _____ x \$13	\$465.00
<b>FWS</b>	Fire Watch - Safety Officer	Hourly Rate
<b>FSO</b>	Film Safety Officer	Hourly Rate
<b>RIF</b>	Re-Inspection Fee: Charged when project is not complete or cannot be approved during regular inspection	Hourly Rate
<b>DSI</b>	Defensible Space Inspection	Hourly Rate
<b>HRI</b>	Home Rental Fire & Life Safety Inspection (Short-Term Rentals/Vacation Home Rentals)	Hourly Rate
<b>TRP</b>	Tree Removal Permit	Hourly Rate
<b>PBL</b>	Business License Fire and Life Safety Inspection for County Sign-off	Hourly Rate
<b>ASB</b>	Annual Fire and Life Safety Business Inspections	Hourly Rate
<b>PRI.1</b>	Pre-Inspections Care Facilities/Day Cares < 26	\$310.00
<b>PRI.2</b>	Pre-Inspections Care Facilities/Day Cares > 26	\$426.25
<b>FTK</b>	Food Truck Inspection	\$77.50
<b>SMI</b>	State Mandated Fire & Life Safety Inspection	\$310.00
<b>WSL</b>	Will Serve Letter Processing Fee	Hourly Rate
<b>FIS</b>	Fire Investigations	\$310.00
<b>EIR</b>	Environmental Impact Report	Hourly Rate
<b>REP.1</b>	Report Request: \$0.50 per page/copy (# of copies _____)	\$0.50
<b>REP.2</b>	Report Request: \$15 per flash drive	\$15.00
<b>PTG</b>	Postage (Priority Shipping) Fees vary depending on package. Min. \$25 cost recovery fee for postage and staff time	\$25.00
<b>OSN</b>	Other services not covered above (Miscellaneous)	Hourly Rate